AIRCRAFT INVOICES

3676

(No. 83 January 2005)

- Schedule as described in Accounting Procedures Handbook, Section 3689 with these exceptions:
 - Place in order by aircraft number as shown on the upper right-hand corner of Emergency Aircraft Use Invoice (CDF-62) or invoice.
 - Sort each group by date and if the same date, by CDF-62 number.
 - Circle the first aircraft number of each group on both originals and duplicates.
 - Separate into groups of 50 documents or less.
 - Write Aircraft on front of schedule folder.

(see next section)

(see HB Table of Contents)

(see Forms or Forms Samples)